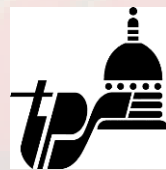


Hope Street Academy

A Kansas Charter High School

2017-2018 Parent and Student

Informational Packet



DISTRICT MISSION STATEMENT:

The mission of the Topeka Public Schools is to:

Engage students in the highest quality learning.

Prepare students for responsible, productive citizenship.

Inspire excellence for a lifetime.

District Vision:

Topeka Public Schools will be recognized for its rigorous curriculum, academic excellence, and extracurricular achievement. Strengthened by diversity, our district will foster partnerships of staff, families, and the community to develop students' educational, physical, and social-emotional well-being.

HOPE STREET MISSION STATEMENT:

To inspire students to engage in their education and future by creating opportunities for learners to make positive connections with their school and community through the implementation of a flexible, innovative, and personalized education.

HOPE STREET BELIEF STATEMENTS:

- Everyone is respected and respects each other
- Students will accept responsibility for personal choices
- Students are able to learn from their mistakes which give them opportunities for personal growth
- Students can be taught to problem solve both academically and personally with guidance.
- Every student has the potential to be a success
- Students should capitalize on their strengths and improve their weaknesses.

GRADUATION REQUIREMENTS

For Class of 2015 and beyond

Graduation requirements for senior high school students are established according to the state statutes, the State Board of Education regulations, and the policy of the Board of Education of Topeka Public Schools.

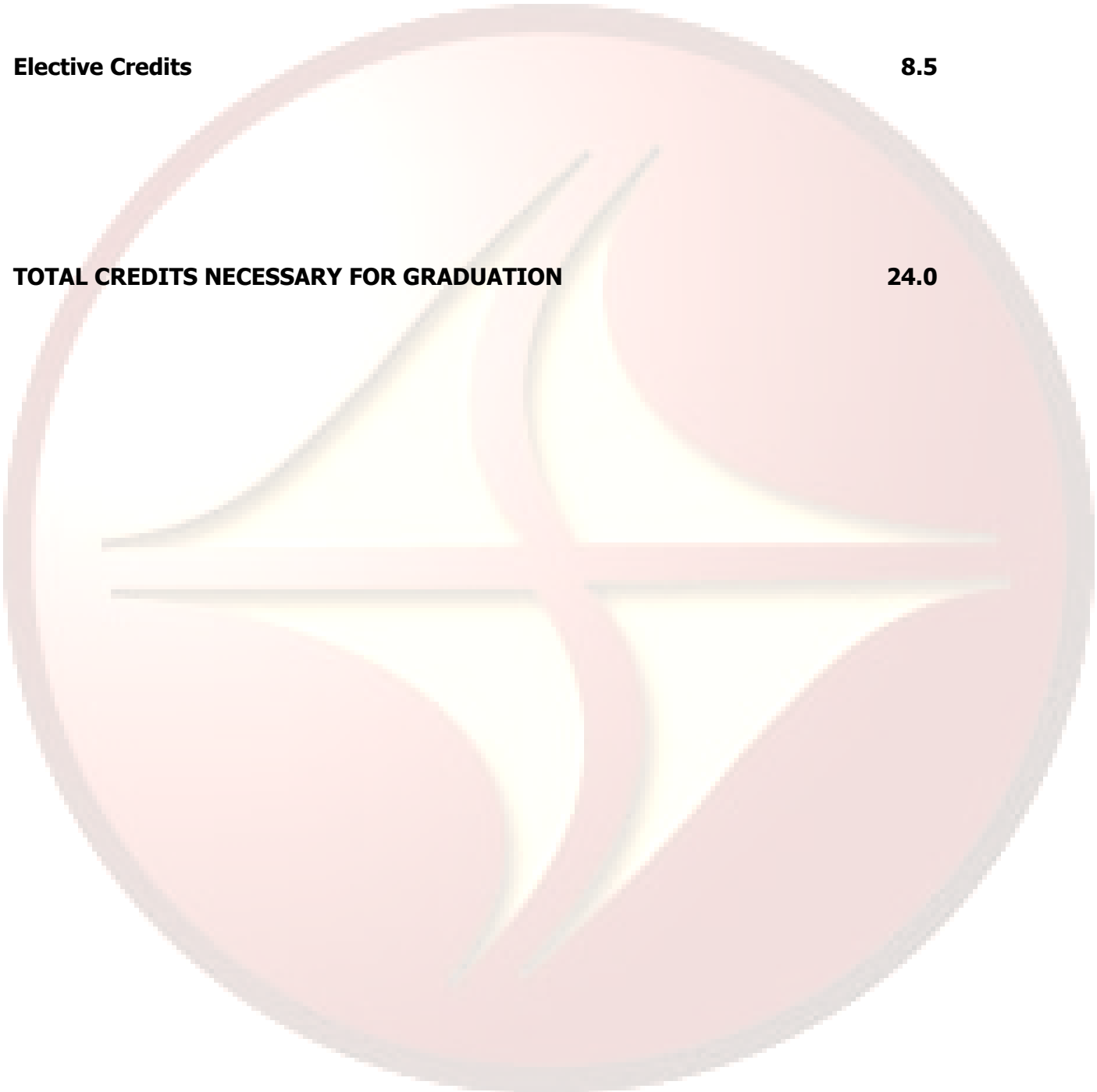
	Units
Language Arts	4.0
English 9	1.0
English 10	1.0
English 11	1.0
Speech/Acting 1/Applied Communications	0.5
Language Arts Elective	0.5
Social Studies	3.0
World History	1.0
US History 1, 2, and 3	1.5
US Government	.5
Mathematics	3.0
Students must successfully complete Geometry.	
Science	3.0
Students must successfully complete Biology.	
Physical Dimensions of Health	1.0
Financial Literacy	.5

Personal Finance, Economics, or Entrepreneurship

Fine Arts 1.0

Elective Credits 8.5

TOTAL CREDITS NECESSARY FOR GRADUATION 24.0



HOPE STREET ACADEMY SCHOOL POLICIES

Attendance/Tardiness

Due to the nature of the Hope Street Academy's mission, it is assumed that students will invest in earning their diploma. Attendance is a student's responsibility and is expected. Good, consistent attendance will lead to good grades, earning credits toward a diploma, and scoring well on state assessments. All Topeka Public Schools and state policies regarding student attendance will be enforced. Students not attending will be submitted as truant.

To encourage students to attend class on time we have random hall freezes at Hope Street Academy. At any given time we may call a hall freeze. Students who are in the hall without a pass will face disciplinary action. Our intention is to encourage students to be in class on time.

The school doors open at 7:35 AM. There is no supervision prior to this time. Students who are not enrolled in extended day or have not made arrangements with a teacher should depart by 3:15. No supervision is provided after 3:20 for those students not in an afterschool academic program.

Breakfast

Breakfast is served each morning from 7:40 a.m. to 7:55 a.m.

Lunch

Lunch break is from 11:39 a.m. to 12:14 p.m., Monday through Friday. We do have an open lunch at Hope Street Academy and students are able to leave campus.

Students are encouraged to eat in the **Hope Street Student Union** where hot lunch will be served. There will also be juice and snack vending machines available to students.

If you have any questions regarding your students attendance or tardiness to class you can call our attendance coordinator at 438-4286.

Truancy

When a student's illness extends beyond three (3) consecutive school days, the school principal may require a physician's statement verifying the necessity of the absence, giving permission to return to classes.

All cases of truancy will be reported to S.R.S. or Court Services. When a student accumulates three (3) consecutive or a total of five (5) unexcused absences during any semester, the principal is required to file a Truancy Report verifying the dates and extent of such absences with Court Services.

Parent Powerschool Accounts

All parents/guardians are strongly encouraged to sign up for a parent Powerschool account. This allows parents the ability to check attendance and grades in real-time. To sign up for your account you can obtain the necessary access codes from the office and then to access the PowerSchool Parent Portal, you may either click on the Parent Portal link located on the district website: topekapublicschools.net or enter this website address directly into your web browser: powerschool.topekapublicschools.net/public. Easy-to-Follow instructions for creating your account are located on the the Topeka Public Schools website, with actual screen shots of PowerSchool and other support documents. Teachers are expected to regularly post assignment and test scores in PowerTeacher Gradebook. As they do so, this will be immediately available on the PowerSchool Parent Portal. You are encouraged to use the information on the Parent Portal to talk with your student about their progress in school.

Discipline

Students are encouraged to be pro-active in consulting with teachers and staff in a way to deal maturely with conflict as to avoid possible suspension or expulsion. All school board policies will be enforced.

Progress Reports

Progress reports can be accessed by staff, parents, and/or students via powerschool. Grade reports are printed from the district database and can be accessed through the main office every five weeks. Parents are able to access student attendance and grades online via powerschool. Please refer to your access packet in the enrollment forms to enable parents/guardians to access this information.

Smoking

Smoking is not permitted on *any* Topeka Public Schools property.

Dress Code

Students are asked to dress appropriately for a constructive school environment. Attire that promotes illegal activity, is indecent, or is distracting will not be permitted. The principal will make the determination regarding inappropriate attire should the need arise. **No hats or headgear will be worn in the building.**

Telephone Usage

Messages can be delivered to students in the case of an emergency. Students may also use Hope Street Academy phones to call parents/guardians.

Use of Cell Phones

While we understand that students have cell phones, we like to keep these devices from being a distraction during class. Please remind students to turn their cell phones on vibrate or turn the sound off during school hours. **We also ask that parents call the main office to talk to their students.** In an emergency, the staff can call the student out of class to speak with a parent, keeping the disruption to academics to a minimum. Cell phones that become a disruption to the learning environment will be confiscated, and parents may be required to pick up the cell phone in the main office.

District One to One Initiative Devices

Hope Street Academy is participating in Topeka Public Schools' one-to-one initiative. Every student has the opportunity to checkout a district owned Chromebook that they may use during the school year for educational purposes. These devices will be checked out to students upon completion of enrollment with any applicable paperwork and fees completed. It is the responsibility of the student to maintain these devices, and to return them at the request of the principal or upon the student withdrawing. The same device and power supply cord that was checked out to students must be returned upon the student withdrawing from Hope Street. These devices have filtering software that will filter internet activity at home. It is the responsibility of the student to ensure that no inappropriate activity occurs at home on the district-owned device. Should any inappropriate activity be logged by the filtering system under a student's login, that student could face disciplinary action. Having these devices as a resource will give Hope Street Academy students, in collaboration with their teachers, a new opportunity to provide students with the benefits of personal, technology enhanced education.

Computer Labs

H.S.A. is fortunate to have three computer and training labs that are air-conditioned and carpeted. Therefore, we ask students and staff to be respectful by not bringing any food or drink items into either of the computer labs. **All food and drinks must be left outside of the lab.**

Students will sign an Internet policy agreement prior to using Topeka Public Schools equipment. All internet users will be made aware of district policy and applicable laws regarding internet use.

Media Center

The media center consists of more than 3,000 books and resources, video and software library, a multitude of electronic databases for research, and a growing section of children's books. By offering expanding collections of both electronic and print resources, Hope Street Academy's media center stays current with educational trends to meet the ever-changing needs of our students.

Textbooks

Please help us with ensuring we don't lose textbooks. They are very expensive and ultimately the parents are responsible for these costs if students do not return books. If you know your student has overdue books during the school year, please encourage them to return the books to prevent unnecessary fees' being imposed.

Social Worker/Nurse

Hope Street Academy provides an on-site social worker and nurse aid for students dealing with personal or physical issues. Appointments can be made in room 205.

Medication at School: When medication (prescription or non-prescription) is to be taken by a student during the school day, the parent or lawful custodian is responsible for submitting a completed "Request and Permission to Supervise the Taking of Medication at School" form available from the nurse aid.

Sexual Harassment

It is the district's policy to prohibit employees and students from making sexually derogatory remarks or verbal or physical advances to students or staff. Such misconduct violates Title IX of the Federal Education Amendments of 1972 and may violate the criminal laws of the state of Kansas. Sexual advances or physical contact, requests for sexual favors, and other verbal or physical conduct of a sexual nature will constitute sexual harassment.

Bullying

The Board of Education is committed to providing a positive and productive learning and working environment. Bullying, hazing, harassment, intimidation, or menacing by students, staff or third parties is strictly prohibited and shall not be tolerated in the district. The Board of Education hereby prohibits bullying in any form on school property, in a school vehicle or at a school-sponsored activity or event. The superintendent of schools shall propose, and the Board shall review and approve, a plan to address bullying on school property, in school vehicles or vehicles of contracted transportation providers or at a school-sponsored activity or event. The plan shall include provisions for the training and education of staff members and students and shall include appropriate community involvement as approved by the Board.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. Staff whose behavior is found to be in violation of this policy will be subject to discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be

subject to appropriate sanctions as determined and imposed by the superintendent or Board of Education. Individuals who violate this policy may also be referred to law enforcement officials.

SB68: Kansas Anti-Bullying & Character Development Legislation: January 1, 2008

Definition of Bullying:

A) Any intentional gesture or any intentional written, verbal, or physical act or threat that is sufficiently severe, persistent or pervasive that creates an intimidating, threatening or abusive education environment for a student or staff member that a reasonable person, under the circumstances, knows or should know will have the effect of: harming a student or staff member, whether physically or mentally damaging a student's or staff member's property. Placing a student or staff member in reasonable fear of harm to the student or staff member; or placing a student or staff member in reasonable fear of damage to the student's or staff member's property; or any form of intimidation or harassment prohibited by the board of education of the school district in policies concerning bullying adopted pursuant to this section of subsection (e) of K.S.A. 72-8205 and amendments thereto.

(Kansas School Board Association)

B) Bullying is any ongoing physical or verbal mistreatment where there is:

An imbalance of power and the victim (target) is exposed repeatedly to negative actions on the part of one or more other students

All other policies and procedures are observed as outlined in the Board of Education student handbook. Students are responsible for obeying Board of Education policies. These policies and regulations are subject to change at any time due to Board of Education action.

TOPEKA PUBLIC SCHOOLS

DISCRIMINATION AND HARRASSMENT POLICIES

The Topeka Public Schools, Unified School District No. 501 is committed to affirmative action and equal opportunity. No person shall, on the basis of age, race, color, creed, religion, sex, sexual orientation, gender, gender identity or expression, disability, national origin or ancestry be denied lawful access to any appropriate educational service, program or activity provided by the school district. The Title VI and Title IX compliance coordinator is the Assistant Superintendent for Teaching/Learning/Administration. The Section 504/Title II compliance coordinator is the Coordinator of College and Career Ready Services. For employment, the EEO/AA officer is the General Director of Human Resources. All compliance coordinators may be contacted at 624 SW 24th Street, Topeka, KS 66611-1294, (785) 295-3000. The clerk of the Board of Education has been designated to receive and redirect or handle inquiries regarding nondiscrimination policies, regulations and procedures. The clerk may be contacted by calling (785) 295-3045 or by writing to 624 SW 24th Street, Topeka, KS 66611-1294.

Copies of board policies are available on the district website at

<http://www.topekapublicschools.net/boe/policiesAndRegs.xhtml>

HOPE STREET PROGRAMS

Parent-Child Learning Center

The Parent-Child Learning Center (PCLC) is a unique program created for teenage parents and their young children in an effort to offer maximum parenting support and quality instruction-based child care, thereby enabling teenage parents to continue their education.

The PCLC offers childcare for infants and toddlers of teen parents in a stimulating environment, which includes parental involvement and support. Student parents are involved in individual and group parent-child development classes in addition to receiving daily parenting experiences through positive role modeling and instruction in their child's classroom. Each student parent with a child enrolled in the center is automatically enrolled in the parenting program and spends a minimum of one hour each day in the PCLC classroom. The PCLC staff plays an essential role in ensuring that both child and parent experience a caring and supportive environment in which they have every opportunity for healthy growth and development.

School-To- College/Career

Work Study

Be part of the Work Study Program and earn elective credit for the job you work outside of the school day! Students at Hope Street Academy have the opportunity to earn elective credit for working independent jobs. Requirements include completing the work for credit agreement, turning in weekly schedules, and copies of paycheck stubs. Students may earn (.50) elective credit per semester.

Concurrent Enrollment at a Post-Secondary Institution

Full-time Hope Street Academy students have the same access to post-secondary enrollment options that other TPS students have. The opportunities allow students to earn high school graduation credits as well as college credits at reduced rates simultaneously.

These options include

1. Washburn University concurrent enrollment courses
2. Washburn University Senior Academy
3. Washburn Institute of Technology programs.

See the guidance counselor in room 205 for additional information on enrollment in these programs.

Distance Learning

To enhance the flexible scheduling options at Hope Street, students have the opportunity to take courses on a distance learning basis. Hope Street Academy offers students a distance-learning curriculum with more than 30 required courses in Topeka Public Schools. Courses are presented using a variety of media formats and include content related activities, assignments, projects, suggested websites, self-assessments, mid-terms and finals. Students can conveniently work at their own pace wherever they have access to a computer. Course credit is awarded when students successfully complete course requirements. Students can take courses on a distance learning basis in addition to their regularly scheduled classes to make up credits.

More information can be found at www.hopestreetonline.org.

Extended Day Courses

In an effort to help students graduate on time, and catch up on lost credits students may also take courses in our extended day program. This program allows students to earn credits after the normal school day concludes.

ENROLLMENT PROCEDURES

(1) In-District

Students interested in attending Hope Street must see their guidance counselor at Highland Park, Topeka High, or Topeka West. Hope Street Academy staff will conduct entrance orientation meetings with interested students and parents each semester.

(2) Out-Of-District

Students not attending a Topeka Public high school must follow these procedures:

Fill out a Hope Street Application (located in the main office).

Request that the school they are attending FAX transcripts to the Curriculum Coordinator or Guidance Counselor.

Call to schedule an appointment.

NOTE: Admission fees for out-of-district students entering Hope Street after September 20 will be assessed.

All in-district and out-of-district students are required to complete Topeka Public Schools enrollment procedures.

(3) Recovery

Hope Street offers credit recovery classes for in-district and out-of-district students. Students wanting to take courses through Hope Street Academy for credit recovery purposes should complete a Hope Street credit recover application (located in the main office or online at www.hopestreetonline.org.)

Have a guidance counselor enter the class or classes students will need to take on the credit recovery form along with the counselor's signature. Call 438-4280 to schedule an appointment.

DAILY SCHEDULE

First Hour 8:00-8:51

**passing 8:51-8:56*

Second Hour 8:56-9:47

**passing 9:47-9:52*

Third Hour 9:52-10:43

**passing 10:43-10:48*

Fourth Hour 10:48-11:39

Lunch 11:39-12:14

Fifth Hour 12:14-1:06

**passing 1:06-1:11*

Sixth Hour 1:11-2:03

**passing 2:03-2:08*

Seventh Hour 2:08-3:00

Extended Day 3:00-8:00

Distance Learning Courses

The curriculum at Hope Street Online has been developed in order for students to have an alternative in completing or supplementing their high school education online.

Developed and administered by Kansas certified teachers, each course will provide students with the books and materials necessary, while at the same time, adding interactive elements (animation, resource links, video) to enhance the learning experience.

Course Offerings:

English

English 9 semester 1 and 2
English 10 semester 1 and 2
English 11 semester 1 and 2
Young Adult Literature
Advanced Grammar
Senior Composition
Young Adult Literature

Social Studies

World History 1 and 2
US History 1, 2, and 3
American Government
Psychology
Sociology

Science

Biology 1 and 2
Earth Science 1 and 2
Environmental Science 1 and 2
Physical Science 1

Mathematics

Algebra I semesters 1 and 2
Geometry 1 and 2
Algebra II semesters 1 and 2
FST I

Other

Art History
Personal Finance

CONTACT INFORMATION

Principal - Dale Noll

Main Number

785-438-4280

FAX 785-271-3684

Student Services (Attendance)

785-438-4286

Distance Learning

785-438-4288

Parent Child Learning Center

785-438-4295

Website

<http://hsa.topekapublicschools.net/>

